

Grant Number

USW01-08



ARKANSAS

DEPARTMENT OF ENVIRONMENTAL QUALITY

Teresa Marks, Director

Solid Waste Management Division, Programs Branch

SOLID WASTE AND RECYCLING GRANTS

2008 APPLICATION FORM

(STATE FISCAL YEAR 2009)

AFIN: 31-00107
Pmt #: RSWMD-USW
REC'D SCAN DEC 20 2008
Doc ID #: 54330
To: MRzyler

SWMD

1.0 USWRSWMD/Howard County Children's Center

Name of Applicant (This may be a city, county, municipality, etc.)

1.1 Nicki Dyer-Litchford

Contact Person (This person must be available to answer questions regarding this grant.)

1.2 545 Williamson Loop Horatio Sevier 71842

Address City County Zip

1.3 870-584-6761 870-642-2904 razorbackfarm@earthlink.net

Area Code Telephone Fax E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

Table with 2 columns of grant categories: Administrative, Composting Equipment, Education, Transfer Station with Recycling, Material Recovery Facility, Recycling Equipment, Solid Waste Planning. Recycling Equipment is checked.

2.1 Project Total Cost Grant Amount Requested

\$ 60,000.00 \$ 60,000.00

3.0 Project Description - All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:

- 3.1 The project's goals and how the project will be conducted...
3.2 What items are/will be recycled.
3.3 Project location and population served...
3.4 The days and hours of operation.

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4.0 Administrative Requirements

4.1 Does the applicant hold current environmental permits required for this project?

Yes No No, but have applied Not Applicable

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes No

4.4 Projected beginning date 01-01-09

4.5 Projected completion date 12-31-09

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.

3.0 Project Description

3.1 The **Howard County Children's center** is **requesting \$60,000.00**, for the purchase of an industrial shredder. This is the most successful recycling center in our district and they are growing their business to include the service of confidential shredding.

3.2 The HCC collects: cardboard, white paper, newspaper, magazines, and aluminum.

3.3 The project will be located in Nashville, Arkansas serving a population over 10,000.

3.4 The project will be operating a normal 40 hour, five day a week work week.

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5.0 Signature and certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.



Signature of Applicant's Authorized Representative

recycling coordinator

(870) 584-6761

12-16-08

Title

Telephone Number

Date



Signature of RSWMD Board Chairman

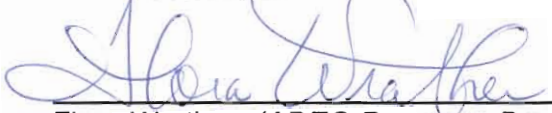
Max Tackett

12-17-08

Print name

Date


THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.



Flora Wrather (ADEQ Programs Branch)

2-23-2009

Date



Michael Robinson (ADEQ Solid Waste Management Division Chief)

2-23-2009

Date

APPENDIX A – PROJECT BUDGET

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

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- (A) **PROJECT BUDGET SUMMARY** – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	0		0
2. Professional Services			0
3. Capital Outlay	60,000		60,000
4. Services and Supplies			0
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	60,000		
6. Total Matching Resources Committed to the Project		0	
TOTAL PROJECT COST (Transfer to Page 1)			60000

- (B) **REVENUE TO CONTINUE PROGRAM** – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)	60,000		
Landfill Tipping Fees			
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material	80,000	90,000	100,000
Solid Waste Assessment			
Other (specify)			
TOTAL REVENUE	140,000	90,000	100000

APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes
Reimbursement of funds
Retroactive purchases
Legal fees
Licenses or permits
Land acquisition
Vehicle registration
Utilities including telephone
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:


- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$15,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

RSWMD Boards agree to:

- Establish or designate at least one adequate recyclable materials collection center in each county.
- Ensure that all applicable federal, state and local permits and licenses have been obtained; the project has begun; and adequate revenue sources for continuation of the program are in place before disbursing grants funds.
- Ensure that recipients conform to all state laws that are applicable to the purchase, use or sale of equipment and facilities secured with state funding.
- Ensure that facilities or equipment purchased with grant funds be used exclusively for the general purposes specified in the grant application. **Note: facilities and equipment purchased with grant funds may not be sold, traded or transferred without the Department's written consent.**
- Require grant recipients to maintain an orderly accounting system to document that expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks and other appropriate paperwork.
- Review any change order forms submitted. If approved, submit to ADEQ.
- Review requests for delay of start of grant projects. If approved, submit to ADEQ.
- Compile and submit annual progress reports to ADEQ by **September 1** of each year for a period of five years following the disbursement of funds, or until the expenditure of grant funds is complete.
- Notify ADEQ in the event a recipient has not met conditions of the approved grant application.


All grants are subject to audit. Department personnel have the right of access to all records pertaining to a grant-funded project or activity.

I hereby certify that I have read and agree to the conditions of grants as stated above and contained in the listed legislation and regulation.



Signature of Applicant's Authorized Representative

Recycling Coordinator 870-584-6741 12-16-08
Title Telephone Number Date



Signature of RSWMD Board Chairman

MAX TRUETT 12-17-08
Print name Date

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PUBLIC NOTICE

The Upper Southwest Regional Solid Waste Management District will submit a grant application to the Arkansas Department of Environmental Quality, Solid Waste Division, and Recycling Branch on behalf of the Howard County Children's Center and Upper Southwest Regional Solid Waste Management District. The grants will be written in the amount of \$60,000.00, \$27,789.00 and \$26,550.00. The applications propose to utilize the funds in the following ways: to purchase a commercial shredder for recycling department of the HCC, to fund the recycling coordinators position for the district, and to purchase a truck to pick up recyclable materials within the district. The applications may be viewed at the districts office at 909 Landfill Rd; Nashville, AR 71852-0909 where written comments will be accepted for the next thirty days.

Nashville News
PLEASE PUBLISH ONE TIME

BILL TO:

UPPER SW RSWMD
P.O. BOX 909
NASHVILLE, AR 71852-0909

Please send Proof of publication to
NICKI DYER-LITCHFORD
545 Williamson Loop
Horatio, AR 71842

PROOF OF
PUBLICATION
In The
Nashville News
Nashville, AR 71852

I, Jim Pinson, do solemnly swear that I am the editor of the Nashville News, a newspaper published weekly at Nashville, Howard County, Arkansas, and that said newspaper, published in said county, has a bonafide circulation, and that the notice attached hereto was published in said newspaper for 1 consecutive issues as follows:

- 1st Pub 12/18/08
- 2nd Pub _____
- 3rd Pub _____
- 4th Pub _____
- 5th Pub _____
- 6th Pub _____

Jim Pinson
Subscribed and sworn to before me this
30 day of Dec 20 08
Publication Fee \$ 37.80

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(USRSWMD:101.125w)

